

ANNUAL QUALITY ASSURANCE
REPORT FOR THE
ACADEMIC YEAR
2009-2010

SUBMITTED BY



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R E V I E W

There is a growing concern the world over about quality, standard and recognition as the higher education is becoming an international service. In this regard ascertaining and assuring quality at different levels of higher education is significant. National Assessment and Accreditation council (NAAC) had taken the initiative to promote the concept of the best practices in higher education. Taking into consideration these and many more concerns NAAC introduced the process of accreditation of the colleges and the Universities. In order to continue the academic quality of the accredited colleges, NAAC directed such institutions to establish Internal Quality Assurance cell. After a period of five years, the accredited colleges are reaccredited. As IQAC is the mile stone in maintaining, enhancing the quality, our college has concentrated on quality reforms during the span of these five years.

In this connection our college had gone through the process of accreditation on 4th February 2004. As a result college was accredited with B+ grade. Keeping in view the mission and motto, all the factors teaching, non-teaching staff, Principal and the Management decided to seek the highest possible

grade this time. Hence, Internal Quality Assessment cell was introduced in the college. The work to be done during the five years to come was planned. Regular meetings of different departments with the Principle, Staff and Management were held to discuss the post accreditation achievements. We have already submitted our earlier reports and now we are submitting the report for the academic year 2009-10 in the prescribed format.

Part A

In order to enhance the quality in higher education and the outcome achieved by the end of the year, the plan of action was chalked out by the IQAC in the beginning of the year. In the beginning review of activities during the last year was taken. While outlining the action plan for the next academic year the following points were mainly taken into consideration.

- a) Discussion over the results of the previous year.
- b) Performance appraisal of the teachers.
- c) Feedback received from the outgoing students.
- d) Points raised in the meetings with the parents and the views of the faculty.
- e) Effective management of infrastructural resources.
- f) Expectations of the academic peers who visited the college.

Taking into consideration the above factors IQAC decided to implement the following plan of action for achieving greater academic progress during the academic year 2009-10

1) Curricular Aspects:

- a) To seek opinions of stake holders on curriculum introduced at degree level.
- b) To provide more attention in strengthening the I.T. based courses.

2) Teaching, Learning and Evaluation:

- a) It was decided to prepare the yearly teaching plan in advance and maintaining the academic diaries.
- b) Four class tests and two term end examination to be conducted.
- c) To ask for the budgetary provision for purchase of teaching aids.
- d) To take efforts for improving attendance of students to the classes and labs.

3) Research Consultancy and Extension activities:

- a) The research aptitude of the teachers to be encouraged so as to do doctoral research.
- b) Teachers to be advised to undertake major as well as minor research projects at least two from the department.
- c) Teachers are to be promoted to participate National, International level seminars, conferences, workshops and to present the papers.
- d) The teachers to be advised to publish research paper in National, International level journals.
- e) NCC and NSS units to be encouraged to relief work and extend their services to the community.

4) Infrastructure and Leaving Resources:

- a) It was decided to implement the suggestions given by NAAC Peer Team.
- b) Management to be requested to construct additional class rooms, ladies room and health centre.
- c) More computers with internet facilities to be purchased.
- d) Addition of new books and journals to the library.
- e) To provide required furniture, equipments and chemical to the laboratories

5) Student Support and Progression:

- a) To grant full free ships to physically disable students.
- b) Policy to be made in granting scholarships.
- c) To provide greater incentives to sports persons participating in National level tournaments.
- d) To give prizes to the toppers in University examinations.
- e) To provide prompt assistance to students requiring bus and train concessions.
- f) To adjust reading room timings as per the requirements of the students.
- g) Medical check-up camps to be arranged for boys and girls.

6) Governance and Leadership:

- a) To undertake the professional development program for non teaching staff.
- b) To generate the financial resources for the college.
- c) The record of the statement of accounts expenditure is to be maintained with different percentage under different heads.
- d) Dates of meetings of academic and administrative bodies be fixed and the record to be maintained.
- e) To avail the different schemes like loan and medical facilities for the academic community.

7) Innovative Practices:

- a) To support the IQAC already established.
- b) To take the support of the students in quality assessment.
- c) To trace the percentage of the SC/ST & NT students from total strength.
- d) To find out the percentage of the staff of SC/ST & NT category.
- e) To trace the percentage of the academic growth of SC, ST, NT students

Part B

J.D.M.V.P. CO-OP SAMAJ'S SHRI S.S. PATIL ARTS, SHRI BHAUSAHEB T.T.
SALUNKHE COMMERCE & SHRI G.R. PANDIT SCIENCE
COLLEGE, JALGAON
THE 38 POINTS PRESENT STATUS AND EXPECTATION PLAN
FOR THE YEAR 2009-2010

S.No	Title	Activities
Q.1	Activities reflecting the goals and objectives of the institution.	<p>Following activities were carried out by our college during the academic year reflecting the goals and objectives of our institution.</p> <ol style="list-style-type: none"> 1. During this academic year admissions were given to the U.G & P.G student at concessional rates. 2. Poor students admitted to the course charging least amount as low as Rs.100/-.No rigidity is observed in granting admission to a student on the basis of his financial ability. Concession is granted as per the financial status of the student. 3. Personality development & social awareness was created among the students through the units like N.S.S & N.C.C. <ol style="list-style-type: none"> a) International population day was celebrated on 11/07/2009 to make the students aware of the growing population. Prof. Sunil Garud guided the students. b) The students were reminded of the importance of National Flag on 22/07/09. c) Elocution & essay competitions were arranged on the significance of literacy. d) Water literacy mission was carried out to know the value of water in life. e) International peace day was held on 15/07/2009. f) To imbibe the work-culture among the students many activities like water-harvesting, water-shed management were carried out during the special winter camp between 08/01/2010 to 14/01/2010. g) To create social awareness regarding AIDS, dowry, abortion of female child, drugs, illiteracy, hygiene & sanitation, street mute plays were arranged. h) Tree plantation was done during monsoon. i) Medical checkup camp was held for the students.
Q.2.	New academic programs initiated (UG & PG)	Nil.
Q.3	Innovation in curricular design & transaction.	Innovation in curriculum designing & transaction is done through the Board of studies of the University. Many faculty members representing the college on different boards participated actively in curriculum designing.
Q.4.	Interdisciplinary programs started	As per guidelines of the University the paper "Environmental science" is being taught at first year in all branches.
Q.5	Examinations reforms implemented	<p>Students are duly assessed and awarded appropriate grade at the end of the academic year.</p> <p>Following reforms are being implemented</p> <ol style="list-style-type: none"> 1. Tutorials and internal tests were held at the end of each term.

		<p>2. Interdisciplinary seating arrangements were done during the annual examinations.</p> <p>3. Malpractices/copying/ unfair means were strictly prohibited during the examinations.</p> <p>4. At the beginning of the academic year, question paper patterns and model answers were introduced to the students.</p>												
Q.6.	Number of candidates qualified NET/SET.	Two students qualified SET in the subject Library Science under the guidance of Dr. S. J. Deshmukh, Librarian												
Q.7.	Total number of seminars/workshops/ lectures conducted.	<p>a) One day state level conference on 'Biodiversity & conservation of medical plants' was organized by the Dept. of Botany on 06/02/2010.</p> <p>b) One day UGC sponsored state level seminar on 'Integrated Personality Development and Character Building' under Human Rights Education was conducted by the Dept. of Electronics on 07/02/2010.</p>												
Q.8	Research Projects	<p>Newly implemented: 00</p> <p>Completed: 01</p> <p>In progress: 01</p>												
Q.9.	Patents generated	NIL												
Q.10	New collaborative research programs	NIL												
Q.11	Total research grants received from UGC	Rs. 1 Lacs for an ongoing Minor Research Project of Dr. L. P. Deshmukh entitled 'Aeromycological studies over vegetable Market of Jalgaon District'												
Q.12	Research scholars	<p>Research scholars/Teacher fellows working in various subjects for Ph. D. and M. Phil.</p> <table border="1" data-bbox="646 1150 1398 1247"> <thead> <tr> <th>Name of Guide</th> <th>Subject</th> <th>M. Phil.</th> <th>Ph. D.</th> </tr> </thead> <tbody> <tr> <td>Dr. S. J. Deshmukh</td> <td>Lib. Sci.</td> <td>02</td> <td>02</td> </tr> <tr> <td>Dr. N. J. Patil</td> <td>English</td> <td>02</td> <td>02</td> </tr> </tbody> </table> <ul style="list-style-type: none"> • Dr. N. J. Patil has evaluated 11 M.Phil. and 2 Ph.D Thesis. • Dr. S. M. Salunkhe has evaluated 1 M.Phil. & 2 Ph.D. Thesis. • Dr. K. D. Dhekne has evaluated 06 M.Phil. and 02 Ph.D. Thesis. 	Name of Guide	Subject	M. Phil.	Ph. D.	Dr. S. J. Deshmukh	Lib. Sci.	02	02	Dr. N. J. Patil	English	02	02
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Q.13	<p>A. Citation index of faculty members & impact factors</p> <p>B. Research contribution of teachers</p>	<p>Nil</p> <p>Members of the faculty have been regularly contributing to National & International journals that are read and referred by the students and researchers.</p> <p>Prominent among the contributors from the faculties are-</p> <ol style="list-style-type: none"> 1. Dr. L. P. Deshmukh has published 03 papers at state level and one each in National and International conferences. 2. Dr. S. J. Deshmukh, Librarian has published five papers at state level, eleven papers at national level conferences & one paper in International journal. 3. Dr. S. A. Gaikwad has published 5 papers in State level Seminars/conferences. 												

		<p>4. Dr. N. J. Patil, Deptt. of English has published four papers at national levels & two paper at International journals.</p> <p>5. Dr. S. D. Patil, Deptt. of Economics published one paper at state level seminar & one paper at international level seminar.</p> <p>6. Dr. (Mrs) I. S. Patil, Deptt. of English has published one paper at National Level Seminar.</p> <p>7. Prof. (Mrs) Somawanshi, Deptt. of Statistics has published two papers at national level conference.</p>
eQ.1 4	Honors, Awards of the faculties	Nil.
Q.15	Internal resources generated	Resources generated through sale of tutorial books Journals, Herbarium sheets, Prospectus etc.
Q.16	Details of departments getting SAP, COHSIP/DST, FIST etc. Assistance / Recognition :	UGC sponsored (COP) certificate course in servicing of domestic Electrical and Electronic Equipments for undergraduate science students was continued during this academic year also by <u>Department of Electronics</u> and coordinated by Dr. S. A. Gaikwad.
Q.17	Community services	<p>Community services were rendered through the units like N.S.S. and N.C.C.</p> <p>1. N.S.S.: Lectures of the well known persons were arranged. Blood donation camps, two wheeler driving license camp, tree plantation, medical checkup camp, cleanliness awareness week, street plays were organized.</p> <p>2. N.C.C.: NCC unit of the college had organized community development program through social services.</p> <p>a) Blood donation camp was arranged in college on 27.01.2010 and 25 students had donated the blood</p> <p>b) Tree plantation program was organized on 20.08.09 in college premises.</p> <p>c) Pulse-Polio Immunization campaign was assisted by the cadets at Shahu municipal Hospital.</p> <p>d) Gutkha awareness camp was held in the premises of the college on 20/08/09.</p> <p>e) Traffic Saptah was celebrated during 01-07 Dec. 2009. The cadets assisted the traffic Police in controlling the traffic at the major squares in the city.</p> <p>f) Sadbhavana Divas was celebrated on 20/08/09.</p>
Q.18	Number of teachers & officers newly recruited	<p>Teachers appointed on</p> <p>Full time basis: 04</p> <p>Clock hour basis: 10</p> <p>No. of non teaching Staff: 11</p>
Q.19	Teaching, Non teaching staff ratio	<p>Teaching: 74</p> <p>Non Teaching: 110</p>
Q.20	Improvements in library services	<p>a) Scheme of book bank facility is re-modified for the benefit of maximum students. Economically backward students, meritorious students and physically handicapped students are benefited.</p> <p>b) Regular meetings of the library committee are held and the suggestions made by the members are implemented.</p> <p>c) Under the MOU (Memorandum of Understanding) nearly 36 institutions around Jalgaon have been provided with books.</p> <p>d) 50 educational CDs in addition to the existing.</p>

Q.21	Number of new books, Journals subscribed and their values.	During this academic year 2410 books and journals worth Rs. 6,58,080/- were purchased and subscribed.																																										
Q.22	Number of courses for which student assessment of teachers is introduced and the action taken on student feedback.	Feedback obtained from the students and performance of the teachers in the eyes of students noted and suggestions made to the concerned teachers.																																										
Q.23	Unit cost of education.	Rs. 37641/- per student																																										
Q.24	Computerization of administration and the process of admission examination, results, issue of certificates.	Computerization of office and library is on the verge of completion.																																										
Q.25	Increase in infrastructure facilities	Built up area: N I L Expenditure on maintenance of infrastructure Rs. 2,16,908/- Expenditure on laboratory consumable and purchase of equipments Rs. 4,90,677/-																																										
Q.26	Technology up gradation.	Computers are provided to most of the departments.																																										
Q.27	Computer and internet access and training to teachers and students.	It is made available to our faculty by our computer department and I.T. Centre.																																										
Q.28	Financial aid to students	Financial aid is given to the students through different scholarships and free ships. Scholarships <table border="1"> <thead> <tr> <th>Category</th> <th>No. of students</th> <th>Total Amount in Rs.</th> </tr> </thead> <tbody> <tr> <td>OBC</td> <td>1185</td> <td>5361300</td> </tr> <tr> <td>SC</td> <td>201</td> <td>915695</td> </tr> <tr> <td>SBC</td> <td>256</td> <td>941609</td> </tr> <tr> <td>NT</td> <td>241</td> <td>967015</td> </tr> <tr> <td>ST</td> <td>25</td> <td>204265</td> </tr> <tr> <td>Total</td> <td>1908</td> <td>8389884</td> </tr> </tbody> </table> Free ships <table border="1"> <thead> <tr> <th>Category</th> <th>No. of students</th> <th>Total Amount in Rs.</th> </tr> </thead> <tbody> <tr> <td>OBC</td> <td>76</td> <td>289265</td> </tr> <tr> <td>SC</td> <td>46</td> <td>166980</td> </tr> <tr> <td>SBC</td> <td>30</td> <td>107064</td> </tr> <tr> <td>NT</td> <td>18</td> <td>75035</td> </tr> <tr> <td>ST</td> <td>09</td> <td>28850</td> </tr> <tr> <td>Total</td> <td>179</td> <td>667194</td> </tr> </tbody> </table>	Category	No. of students	Total Amount in Rs.	OBC	1185	5361300	SC	201	915695	SBC	256	941609	NT	241	967015	ST	25	204265	Total	1908	8389884	Category	No. of students	Total Amount in Rs.	OBC	76	289265	SC	46	166980	SBC	30	107064	NT	18	75035	ST	09	28850	Total	179	667194
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Q.29	Activities and support from Alumni Association.	Meeting of the past students was convened and they were apprised of recent development of the Institution, an appeal was made to help the institution financially.																																										
Q.30	Activities and support for teacher parent association.	Interaction with parents of all students before & after admissions.																																										

Q.31	Health services	Medical check-up camp was arranged for all students.																
Q.32	Performance in Sport Activities.	<p>1. The students played at All India Inter-University Level.</p> <p>a) Five students played base ball at Punjab University, Patiyala.</p> <p>b) Five students played Softball at Gurunanak Dev University, Amritsar.</p> <p>c) Three students played Sword Fighting at Punjab University, Chandigarh.</p> <p>d) Two students each played Hockey, Volley ball , Pistol shooting, Cricket at Rani Durgavati University, Jabalpur, Sardar Patel University., Vallabh Nagar and Jivaji University Gwalior respectively.</p> <p>e) One student each participated in chess, swimming, Atheletics, Kho-Kho, kabaddi, karate at Periyar University, Salem, Grurunanak University, Amritsar, Madras Univ., Chennai, Warangal University, and Mumbai University, respectively.</p> <p>2. Players selected for Ashwamedha Inter University Competitions.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Game</th> <th>Place</th> </tr> </thead> <tbody> <tr> <td>Patil Ravikumar S.</td> <td>100 Mtr Relay</td> <td rowspan="2">Dr. Babasaheb Sawant</td> </tr> <tr> <td>Varade Suryakant R.</td> <td>Volleyball</td> </tr> <tr> <td>Patil Chetan S.</td> <td>Volleyball</td> <td rowspan="2">Agriculture University</td> </tr> <tr> <td>Bhoi Vishal S.</td> <td>Kho-Kho</td> </tr> <tr> <td>Patil Jitendra K.</td> <td>Kho-Kho</td> <td>Dapoli.</td> </tr> </tbody> </table>	Name	Game	Place	Patil Ravikumar S.	100 Mtr Relay	Dr. Babasaheb Sawant	Varade Suryakant R.	Volleyball	Patil Chetan S.	Volleyball	Agriculture University	Bhoi Vishal S.	Kho-Kho	Patil Jitendra K.	Kho-Kho	Dapoli.
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Q.33	Incentives to outstanding sports persons	<p>Incentives to the players are given as</p> <ul style="list-style-type: none"> • Sportswear to participants • Track suits • Blazers • Financial help to the worthy students • Felicitation on Annual Gathering day 																
Q.34	Students achievements & Awards	NIL																
Q.35	Activities of the Guidance & Counseling Units.	Students were guided regarding their regular curriculum as well as competitive examinations. Many programs were arranged by different academic committees and associations.																
Q.36	Placement services provided to students	Students are guided about various carrier opportunities consequently many of our students are selected in different depts. Like Police, Revenue, Education through M.P.S.C. and other competitive exams.																
Q.37	Developmental program for Non-teaching staff.	Computer training program was carried out for the non teaching staff. They are encouraged and motivated to improve their academic qualifications.																
Q.38	Any other relevant information the Institution wishes to add.	<p>a) Some of the poor students are adopted by the faculty to enable them to pursue their studies.</p> <p>b) The only institution in the region charging the least fees.</p> <p>c) The only institution in the region having the largest strength.</p> <p>d) The faculties represented the institution in the seminars, conferences, workshops throughout the nation.</p> <p>e) As many as 27 State level, 20 National and 08 International Level seminars, conferences, workshops were attended and papers were presented by the faculties.</p>																
