

ANNUAL QUALITY ASSURANCE REPORT FOR THE
ACADEMIC YEAR 2011-2012

SUBMITTED BY



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Part A

While outlining the action plan for the next year the following points were taken into consideration.

- a) The department wise meeting with the heads and the colleagues were conducted and the analysis of the results of the previous academic year was done. The faculties along with their heads were given certain instructions for improvements in the results. Plan of action was chalked out by the IQAC in the beginning of the academic year to increase the quality in higher education. In the beginning,
- b) The performance appraisal of the teachers was discussed. The teachers were encouraged to be serious about research in their respective area. The research scholars were asked to organize seminars, conferences and undertake major as well as minor research projects.
- c) The feedback received from outgoing students was discussed.
- d) Points raised in the meeting with parents were focused.
- e) It was planned to build some more classrooms taking into consideration the above factors IQAC decided to implement the following plan of action during the academic year 2011-2012.

1) Curricular Aspects

- a) To discuss the newly prescribed curriculum by the University.
- b) To provide more attention in the attendance of the students in the classes.
- c) To give individual attention to the students.

2) Teaching, Learning and Evaluation

- a) It was decided to prepare the yearly teaching plan and to maintain the academic diaries like previous year and the vice principals and the coordinators of the faculties were instructed to supervise.
- b) Two class tests and two term end examinations to be conducted.
- c) To make the budgetary provision for the purchase of the teaching aids.

3) Research consultancy and Extension activities

- a. Maximum faculty members were asked to undertake M. Phil./ Ph. D research.
- b. To encourage the teachers to undertake minor/major research projects.
- c. The teachers to be advised to publish research papers in National/ International journals.

4) Infrastructure and Learning Resources

1. To request the management to construct some more class rooms, ladies room and health centre.
2. More computers with internet to be purchased.
3. Latest books with CDs for competitive exams along with regular books to be purchased.

4. To provide required furniture, equipments and chemicals to the laboratories.
5. To set biometric system for the attendance of the staff.
6. To fix the high definition cameras in the premises to keep the vigilance and protect the infrastructure from theft, fire and natural and man made calamities.

5) Student Support and Progression

- a. To provide the students the best learning atmosphere with maximum teaching aids.
- b. To increase the library and reading room time.
- c. To arrange the medical checkup camps.
- d. To provide maximum sports facilities to the players.
- e. To purchase generator to support the whole premises during power failure.

6) Governance and Leadership)

- a. To generate financial resources for the college.
- b. To avail the different schemes like loan and medical facilities.
- c. Dates of meetings of academic and administrative bodies be fixed and the record to be maintained.

6) Innovative Practices

- a) To support IQAC for smooth functioning.
- b) To involve the students in quality assessment.
- c) To analyze the percentage of the SC/ST students and the staff.
- d) To trace the academic growth of SC/ST students.

Part B

S.No.	Title	Activities
Q.1	Activities reflecting goals and objectives of the institution.	<p>During the academic year 2011-2012 the following activities were carried out by the institution.</p> <ul style="list-style-type: none"> • During this academic year the admissions to UG institution. PG classes were given on merit basis at concessional rates. • Financially weaker students were charged as less fees as possible. • Motivating lectures were arranged by the units like NCC, NSS, and Sports for the new students. • Dr. N. J. Patil, the faculty in the dept. of English delivered a motivating lecture for girls to encourage them to join NCC. • Aids awareness rallies, pulse polio immunization assistance, tree plantation, rallies for pollution free nation, water conservation, water harvesting, awareness of population control and many other

		activities were arranged by different units through essay, elocution competitions and street plays.
Q.2	New Academic Programs Initiated(UG,PG)	Nil
Q.3	Innovations in curricular designing & Transaction.	Innovation in curricular designing is done through different Boards of Studies of the University. Many faculty members representing the college on different boards actively participated in curriculum designing.
Q.4	Interdisciplinary Programs started.	As per the guidelines of the University The paper 'Environmental Science' was started earlier was continued for the first year of the three year degree Course in Arts, Comm., & Sci. streams.
Q.5	Examination Reforms Implemented	Regular internal assessment of the students was done throughout the year. There are two semesters of each class. In the middle of each semester internal written test and At the end of each semester the University Examination is being conducted. Strict Vigilance was observed by internal squad to Prevent mal practices .
Q.6	Number of Candidates Qualified SET/NET	Nil
Q.7	Initiatives towards Faculty Development Program	Periodical guest lectures of the scholars in different fields were arranged. e.g. the poet Indrajit Bhalerao Anant Khedkar, Dr. Shailaja Chavan were invited on different occasions. The staff is encouraged to attend seminars, workshops, Conferences, refresher, orientation courses.
Q.8	Total no. of seminars Workshops/lectures Conducted.	in the same occasion. A two days UGC sponsored National level conference was organized on The Impact of Information Technology on college libraries on 14 th & 15 th October 2011.
Q.9	Research Projects	Newly implemented : 00 Completed : 01 Ongoing : 00
Q.10	Patents generated	Nil
Q.11	New collaborative Research programs	Nil
Q.12	Total research Grants received From UGC	Nil

Q.13	Details of research Scholars	<p>Research scholars/ Teacher fellows working in various subjects for M.Phil & Ph.D.</p> <table border="0"> <tr> <td>Name</td> <td>Sub.</td> <td>M.Phil.</td> <td>Ph.D.</td> </tr> <tr> <td>1) Dr. S.M.Salunkhe</td> <td>Marathi</td> <td>-- --</td> <td>01</td> </tr> <tr> <td>2)Dr. M. Iqbal</td> <td>Urdu</td> <td>01</td> <td>01</td> </tr> <tr> <td>3)Dr.S.J.Deshmukh</td> <td>Lib. Sci.</td> <td>00</td> <td>02</td> </tr> </table> <p>Details of evaluation of M.Phil.Dissertation & Ph.D. Thesis.</p> <p>01)Dr. N. J. Patil evaluated two M. Phil. Dissertations & Two Ph.D. Thesis.</p>	Name	Sub.	M.Phil.	Ph.D.	1) Dr. S.M.Salunkhe	Marathi	-- --	01	2)Dr. M. Iqbal	Urdu	01	01	3)Dr.S.J.Deshmukh	Lib. Sci.	00	02		
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Q.14A)	Citation index of faculty members & impact Factors	Nil																		
Q.14 B)	Research contribution of teachers	<p>Various faculty members have been regularly contributing to National & International journals that are read and referred by the students and researchers. Prominent contributors are-</p> <table border="0"> <tr> <td>Name</td> <td>National</td> <td>International</td> </tr> <tr> <td>Dr. L.P.Deshmukh</td> <td>04</td> <td>02</td> </tr> <tr> <td>Dr. S.D.Patil</td> <td>01</td> <td>03</td> </tr> <tr> <td>Dr. S.J.Deshmukh</td> <td>12</td> <td>02</td> </tr> <tr> <td>Dr. G.T.Pardeshi</td> <td>--</td> <td>02</td> </tr> <tr> <td>Dr. N.J.Patil</td> <td>01</td> <td>02</td> </tr> </table>	Name	National	International	Dr. L.P.Deshmukh	04	02	Dr. S.D.Patil	01	03	Dr. S.J.Deshmukh	12	02	Dr. G.T.Pardeshi	--	02	Dr. N.J.Patil	01	02
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Q.15	Honours, awards of the faculties	Nil																		
Q.16	Internal resources Generated	Resources are generated through the sale of tutorial books, journals, herbarium sheets, Prospectus etc.																		
Q.17	Details of departments getting SAP/COHSIP/ DST, FIST etc. Assistance/recognition	Nil																		
Q.18	Community Services	<p>Community services were rendered by the units like NSS, NCC as follows. NCC- This unit of the college undertook many community services like blood donation camps, tree plantation, pulse-polio immunization assistance.</p> <ul style="list-style-type: none"> • The cadets assisted the pulse polio immunization camp on 02/01/2011. • On25/08/2010 45 cadets planted trees • Cadets donated blood at medical college. • Through the posters the cadets arranged 'save energy camp' • Cadets assisted police dept. during 																		

		Ganpati emersion rally.
Q.19	Number of teachers and officers newly recruited	27 on clock hour basis under ordinance 415(3) of the University Act.
Q.20	Teaching non-teaching staff ratio	Teaching : 57 Non-teaching : 107
Q.21	Improvement in Library services	<p>Scheme of book bank facility was re modified for the benefit of maximum students. Economically backward, meritorious and physically handicapped students were given special benefits.</p> <ul style="list-style-type: none"> • Regular meetings of the library committee were held and the suggestions were made by the members. • Under the MOU the institutions around Jalgaon which were provided with books already were continued. • Computerisation of library with SOUL is on the verge of completion.
Q.22	No. of new books and journals subscribed and their value	During the academic year 3732 books and journals were purchased and subscribed worth Rs. 846085/-
Q.23	Number of courses for which student assessment of teacher is introduced and the action taken on student feedback	Feedback obtained from the students and the performance of the teachers in the eyes students was noted and the suggestions were made to the concerned teachers.
Q.24	Feedback from stakeholders	Regular bi-annual meetings of the stakeholders were held and the suggestions made regarding infrastructure and other facilities for the students were noted for implementation.
Q.25	Unit cost of Education	--
Q.26	Computerization of administration and the process of admission, examination, results, issue of certificates	The process of computerization of admission, examination, results, issue of certificates has been completed with master software.
Q.27	Increase in infrastructure facilities	<p>Built up area : Second floor of chemistry building of sq. ft. has been constructed and the third floor of the same size is under construction. Expenditure on the maintenance of infrastructure and laboratory equipments was done.</p> <p>60 KVA Mahindra generator has been purchased. Two water coolers have been purchased. From front gate to high school building and chemistry building to parking the concrete road is</p>

		in progress.																					
Q.28	Technology up gradation	Fifty computers and twenty internet connections have been added.																					
Q.29	Computers and internet access and training to Teachers and students	Internet facilities are made available to the teachers and students in all the departments and computer laboratory.																					
Q.30	Financial aids to students	<p>Financial aid is given to the students through 'earn and learn' scheme and the various scholarships from state and central government.</p> <p>Scholarships</p> <table> <thead> <tr> <th>Category</th> <th>No.of students</th> <th>total amount in Rs.</th> </tr> </thead> <tbody> <tr> <td>OBC</td> <td></td> <td>19,77,544/-</td> </tr> <tr> <td>SC</td> <td></td> <td>03,76,816/-</td> </tr> <tr> <td>SBC</td> <td></td> <td>03,01,208/-</td> </tr> <tr> <td>NT</td> <td></td> <td>03,59,784/-</td> </tr> <tr> <td>ST</td> <td></td> <td>04,37,720/-</td> </tr> <tr> <td>Total</td> <td></td> <td>34,53,072/-</td> </tr> </tbody> </table> <p>Freeships</p> <p>Due to the online process of transaction of freeships, the grants are yet to be released. In near future the grants are expected. The figures shall almost be the same as per the previous year.</p>	Category	No.of students	total amount in Rs.	OBC		19,77,544/-	SC		03,76,816/-	SBC		03,01,208/-	NT		03,59,784/-	ST		04,37,720/-	Total		34,53,072/-
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Q.31	Activities and support from Alumni association	Meeting of the alumni association was held and they were informed about the new developments.																					
Q.32	Activities and support for teacher parent association	Interaction with the parents was made before and after admissions.																					
Q.33	Health services	Medical check up camp was held for all the students.																					
Q.34	Performance in Sports activities	<p>The following students played at all India Inter University level.</p> <ul style="list-style-type: none"> • Six students played base ball at Ravesha University Cuttak, Orisa. • Two students played kho-kho at S.R.T.M. University Nanded. • Four students played hockey at Dr. H.S.Gaur University, Sagar. <p>Many individual students played different games in different universities all over India.</p> <p>The students selected for <i>Krida Mahotsav</i> 2011.</p> <table> <thead> <tr> <th>Name</th> <th>Game</th> <th>Place</th> </tr> </thead> <tbody> <tr> <td>1) Miss Sarika Bhoi.</td> <td>Marathon</td> <td>Marathwada</td> </tr> <tr> <td>2) Chavan Kavita P.</td> <td>-- --</td> <td>agricultural</td> </tr> <tr> <td>3) Patil Jitendra K..</td> <td>kho-kho</td> <td>University</td> </tr> </tbody> </table>	Name	Game	Place	1) Miss Sarika Bhoi.	Marathon	Marathwada	2) Chavan Kavita P.	-- --	agricultural	3) Patil Jitendra K..	kho-kho	University									
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		4) Marathe Sharad M. -- -- Parbhani
Q.35	Incentives to outstanding sports Persons.	Incentives to the outstanding sports persons are given as under. <ul style="list-style-type: none"> • Sportswear • Track suits • Blazers • Financial support • Felicitation on annual gathering day.
Q.36	Students achievements & awards	Mr. Kundan Chopade, Chandu Shelke, participated in in Avishkar 2011 in research festival at North Maharashtra University, Jalgaon. Miss Sarika Kapse, Chandu Shelke participated in Inspire Innovate Event Vigyan Yagnya in Mega Science & Technology Fair on 27-29 Jan.2012 at Sion, Mumbai.
Q.37	Activities of the guidance and counseling units.	Students were guided regarding their regular curriculum as well as competitive examinations many programs were arranged to encourage the Students
Q.38	Placement services provided to the students.	Students were made aware of the various career opportunities. Consequently 19 students have been selected as Police Sub Inspector. Our student Sandip Patil has topped all Maharashtra rank. Our three students of English Dept. have been selected in Bhabha Atomic Research Centre and Mr. Dhiraj Ravindra Bari was selected in CBI but he preferred BARC.
Q.39	Developmental programs for Non-teaching staff.	They are motivated and encouraged and motivated to improve their academic qualifications.
Q.40	Good practices of the institution.	Apart from imparting the knowledge to the student the institution organizes various programs to develop the personality. Secondly the premises are made available to different competitive exams like Banks, LIC, MPSC CET and many more. Thirdly The premises during holidays are made available to different social and religious functions.
Q.41	Linkages developed	Nil
Q.42	Action taken report on the AQAR of the previous year	As it was mentioned in the previous year future planning about the computerization of library and administrative office, it was completed.(computerization of library is on the verge of completion) It was also planned to set bio matrix system and

		construct more classrooms, the same have been completed.
Q.43	Any other relevant information	<ul style="list-style-type: none"> • The only institution in the region charging as less fees as possible. • The faculties represented the institution in the seminars, conferences, workshops throughout the nation. • Dr. N.J.Patil Dept. of English had been invited Muhammadiya University, Purwokerto, Indonesia for International conference on Teaching of English as a Foreign Language. Dr. Patil had presented his paper on <i>The Problems of Teaching and Learning English as a Foreign Language in Rural India</i>. He was honored by the organizers of the conference as the Moderator for the whole day.

SECTION-C

Outcomes achieved by the end of the year

As per the planning made in the opening meeting of the year, the criteria-wise follow up was taken. It was found at the end of the year that progress in the results had increased. Similarly the percentage of the growth of the results of the SC/ST students had grown. Almost all the sorts of scholarships were given to the students as per their category. Regarding library, teaching aids facilities the students were provided with more computers, new imported quality green boards, new addition of books in the library, safe drinking water facility for students as well as staff, separate parking for staff, students, girls and guests, sanitation facilities for the students and the staff, remedial coaching for SC/ST students, lecture series for students as well as staff, regular organization of lectures by the faculties through Staff Academy, the fantastic annual magazine reflecting the activities of the world through different themes on the cover, encouragement to the students to participate in debating, elocution, essay competition, science quiz, posters presentation different sports, NCC, NSS activities and regular interaction with the students representatives, alumni and parents.

SECTION-D

Plans of the HEI for the next year

The institutions plans to have the following things done in the next academic year to meet the needs of teaching and learning.

- To speed up the process of office and library computerization.
- To construct one or two floors on chemistry building so as to have more classrooms for conducting the classes as well as examinations.
- To purchase more computers with internet for easy access to the students and staff.
- To guide the students regarding competitive examinations and to buy new books.
- To provide better sports facilities to the students.
- To set up separate ladies room with all sanitary facilities to the girls and female staff.
- To start bio-matrix to mark the attendance of the staff.
- To encourage the staff to have the major and minor research projects and to undertake M. Phil./ Ph.D. research and to publish research papers in reputed National/International journals.
- To start the welfare schemes for the staff.

Dr. N. J. Patil
Coordinator

Dr. L. P. Deshmukh
Principal