

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution

J. D. M. V. P. Co-op. Samaja's
Shri S. S. Patil Arts, Shri Bhausaheb T. T. Salunkhe
Commerce and Shri G. R. Pandit Science College,
Jalgaon: 425001 (M. S.)

1.2 Address Line 1

Near District Session Court

Address Line 2

Jilhapeth

City/Town

Jalgaon

State

Maharashtra

Pin Code

425001

Institution e-mail address

jdmvp.prin@gmail.com

Contact Nos.

0257-2236034, 0257-2234094

Name of the Head of the Institution:

Prin. Dr. L. P. Deshmukh

Tel. No. with STD Code:

0257-2236034, 0257-2240129

9404050969, 9890253180, 9923967844

Mobile: 9890253180 (IQAC Co-ordinator)

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCogn 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺	75.80	Feb.2004	5 Year

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2005-06 submitted to NAAC
- ii. AQAR 2006-07 submitted to NAAC
- iii. AQAR 2007-08 submitted to NAAC
- iv. AQAR 2008-09 submitted to NAAC on 19/10/2010
- v. AQAR 2009-10 submitted to NAAC on 19/10/2010
- vi. AQAR 2010-11 submitted to NAAC
- vii. AQAR 2011-12 submitted to NAAC
- viii. AQAR 2012-13 submitted to NAAC on 05/05/2013

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

North Maharashtra University,
Jalgaon (M.S.)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

03

2.3 No. of students

00

2.4 No. of Management representatives

01

2.5 No. of Alumni

00

2.6 No. of any other stakeholder and
community representatives

00

02

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

	<input type="text" value="01"/>		<input type="text" value="01"/>		<input type="text" value="00"/>
Non-Teaching Staff	Students	Alumni	Others	Faculty	Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- To inculcate research culture in the staff.
- Created healthy atmosphere about activities of IQAC and re-accreditation.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Feedback from the outgoing students	
2. Points raised in the meeting of teaching and non-teaching staff.	
3. Expectations by the academic peers visited time to time.	
4. Points raised by the parents visited time to time.	

<p>5. Suggestions of the University authorities visited time to time.</p> <p>6. To generate financial resources for the non-grant courses.</p> <p>7. To seek the opinion from the different stake holders on the curriculum introduced by the University at the B.A. B. Com., B. Sc. Students.</p> <p>8. Preparation of the teaching plan and maintenance of academic diaries.</p> <p>9. To make budgetary provision for the purchase and expenditure in the current academic year for the various departments.</p> <p>10. To make efforts for the improving attendance of the students.</p> <p>11. To prepare the proposals for the financial assistance under different heads from the University Grants Commission for the XII five year Plan.</p> <p>12. To prepare maximum no of proposals for the organisation of conferences and minor research projects.</p> <p>13. To encourage maximum no of teacher for doing research leading to Ph. D.</p> <p>14. To encourage teachers to write research papers to read in the conferences.</p> <p>15. To organize activities in the sports suggested by the University authorities.</p> <p>16. To suggest of arranging different community work and camps by the NCC/NSS units.</p> <p>17. Purchase of books for the different subjects as per new curriculum in the library.</p> <p>18. To purchase new computers for the electronic department.</p> <p>19. To grants partly or full free ships for the needy and handicapped students.</p> <p>20. To hold prise distribution function for the toppers in the academic, sports and cultural activities.</p>	<p>Most of action plans as suggested and decided by the IQAC in the first meeting for the academic year 2013-2014 has been tried to implement throughout the year to bring quality and excellence in the higher education. The achievement of the action plans are reflected in this AQAR.</p>
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21. To arrange different empowerment functions for girl students.	
22. To arrange activities for the career and counselling cell.	
23. To restructure committees for the extra - curricular and co-curricular activities.	
24. To suggest computer training to the selected members of the non-teaching staff.	

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The meeting of IQAC was held with the different stake holders of the college and presented AQAR prepared by the IQAC for the academic year 2013-14.

Part – B

Criterion – I

1. Curricular Aspects

–1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Ph. D.	01	00	00
PG	PG	00	09	00
UG	UG	00	02	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others				00
Total	03	01	11	
Interdisciplinary	00	00	00	00

Innovative	00	00	00	00
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- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	All UG and PG
Trimester	00
Annual	00

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The revision of syllabus has been doing by the NMU, Jalgaon after every 5 years. The meetings are held by the University time to time as per requirement.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

00

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
56	14	41	01 (Principal)	-----

2.2 No. of permanent faculty with Ph.D.

16

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	23	00	00	00	00	00	00	00	23

2.4 No. of Guest and Visiting

00	00	26
----	----	----

faculty and Temporary faculty (On contract and Clock hour basis

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	15	05
Presented papers	01	10	04
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Most of the teachers take the support of available facility of ICT in the department. College administration has provided computers along with LDC projector and internet connection. Departments are arranging innovative lectures of expert persons in their subject. Each department has constituted their subject association. Through association, they are organizing activities in the subject.

2.7 Total No. of actual teaching days during this academic year

195

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Double valuation

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

00	08	05
----	----	----

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction%	I%	II%	III%	Pass%
B.A. Economics	23	13.33	33.33	46.67	6.67	65.21
B. A. Marathi	15	00	36.36	45.45	18.18	73.33
B. A. Urdu	13	00	25	50	25	61.54
B.A. Hindi	17	00	00	23.52	5.88	29.41
B. A. Politics	36	00	14.25	71.43	14.29	77.78
B. A. History	17	00	00	52.94	5.88	58.82
B. A. Geography	47	8.26	23.08	53.85	12.82	82.98
B. A. Psychology	27	8.70	17.39	65.22	8.70	85.19
B. A. Defence Studies	12	00	00	50	50	66.67
B. A. English	29	6.67	20	53.33	20	51.72
B.A. Sociology	65	6.52	28.26	56.52	8.70	70.77
B. Sc. Chemistry	06	100	00	00	00	16.67
B.Sc. Mathematics	05	00	100	00	00	80
B. Sc. Physics	12	00	88.89	00	11.11	75
B.Sc. Zoology	02	00	00	00	00	00
B.Sc. Computer Science	11	00	14.29	71.43	14.29	63.64
B. Sc. Electronics	11	00	83.33	16.67	00	54.55
B. Sc. Botany	06	00	80	20	00	83.33
B. Sc. Microbiology	12	00	45.45	45.45	9.09	91.67
B. Com.	207	3.79	3.03	68.94	24.24	63.77
M.A. Economics	15	00	33.33	66.67	00	40
M. A. English	18	00	00	38.46	69.23	72.22
M. A. Hindi	10	00	16.67	66.67	16.67	60
M. A. History	15	00	14.23	85.71	00	46.67
M. A. Marathi	41	00	33.33	66.67	00	80.49
M.A. Psychology	08	00	00	85.71	14.29	87.50
M. A. Sociology	02	00	100	00	00	100
M. A. Urdu	07	00	50	50	00	85.71
M. Com.	90	00	12.86	81.43	5.71	77.78

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC committee of the college always giving advice to each department and teachers about activities decided in the meeting at the beginning of the academic year. IQAC committee visits to the

department and asks them about their teaching and learning processes and suggests them if any change.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	01
Faculty exchange programme	00
Staff training conducted by the university	02
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	02
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	65	Nil	Nil	Nil
Technical Staff	38	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Most of the teachers among the staff have registered their names for the research leading to Ph. D. Degree. IQAC of the college has made compulsory to arrange National/State level Conference/Seminar/Workshop in XIIth plan. College administration encourages teacher to attend and present papers in research conferences

3.2

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	01	00	00
Outlay in Rs. Lakhs	00	90,000	00	00

3.4 Details on research publications

	International	National	Others
Peer Review Journals	16	18	10
Non-Peer Review Journals	09	12	08
e-Journals	00	00	00
Conference proceedings	00	12	00

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	00	00	00	00
Minor Projects	01	UGC	90,000/-	60,000/-
Interdisciplinary Projects	00	00	00	00
Industry sponsored	00	00	00	00
Projects sponsored by the University/ College	00	00	00	00
Students research projects <i>(other than compulsory by the University)</i>	00	00	00	00
Any other(Specify)	00	00	00	00
Total	00	00	00	00

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies	00	00	01	00	00

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

06

44

3.19 No. of Ph.D. awarded by faculty from the Institution

03

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 00 SRF 00 Project Fellows 00 Any other 00

3.21 No. of students Participated in NSS events:

University level 02 State level 00
National level 00 International level 00

3.22 No. of students participated in NCC events:

University level 00 State level 00
National level 06 International level 00

3.23 No. of Awards won in NSS:

University level 00 State level 00
National level 00 International level 00

3.24 No. of Awards won in NCC:

University level 00 State level 00
National level 00 International level 00

3.25 No. of Extension activities organized

University forum	<input type="text" value="02"/>	College forum	<input type="text" value="00"/>		
NCC	<input type="text" value="00"/>	NSS	<input type="text" value="00"/>	Any other	<input type="text" value="00"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood donation camp.
- Counselling cell for especially for ladies.
- Cleanliness awareness week.
- Roza-iftar Party and mushaharas.
- Social Rallies for awareness on current issues.
- Disposal of saturate Nirmalyas during Lord Ganesh Utsau celebration.
- Organization of different activities ‘Tanishka Mahila Vyaspith’ activity of ‘Sakal’ daily news paper.
- Tree plantation.
- Importance of ‘Rain water harvesting’.
- Rally for ‘National Yuth policy, awareness of AIDS’.
- Street plays for the awareness of dowry eradication, consumption of Narcotics and Cancer.
- Celebration of ‘Kargil Day’ by NCC students.
- Personality Development programs.
- Competitive examination and Career guidance.
- Inculcate the importance of work culture among students.
- Celebration of Birth anniversary of Chhatrapati Shivaji Maharaj and Dr. B. R. Ambedkar, Mahatma Gandhi, Lokmanya Tilak etc by arranging special talk to make aware about their work toward the welfare of the society.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.5 acre	00	---	00
Class rooms	26	00	----	00
Laboratories	07	01	College	500000
Seminar Halls	01	00	---	---
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Old Equipments	Newly created	UGC	13 Lacs
Value of the equipment purchased during the year (Rs. in Lakhs)	----	6 computers for electronics dept.	College	2.5 lacs
Others	----	Basket ball ground	College	5,00000

4.2 Computerization of administration and library

Following work is carried out by the administration on computer:
Pay roll, account, admissions and documentation and correspondence.

Computerization of library work is under progress.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text/Reference Books	1,16,366	---	4367	5,77,995	1,20,733	----
e-Books	---	---	---	---	---	---
Journals	130	50,000	---	---	---	---
e-Journals	---	---	---	---	---	---
Digital Database	---	---	---	---	---	--
CD & Video	80	7,193	02	1000	82	8193
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	88	03	25	00	01	06	09	00

Added	06	00	00	00	00	00	00	00
Total	94	03	25	00	01	00	09	00

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

Upgradation (Networking, e-Governance etc.)

There are computer and internet connections available for the Science Departments. The teachers belong to science know handling of computer and internet. The teachers and non-teaching staff can avail the computer and internet facility in the computer and IT centre.

4.6 Amount spent on maintenance in lakhs:

i) ICT	02
ii) Campus Infrastructure and facilities	05
iii) Equipments	13
iv) Others	00
Total :	20

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5.1 C

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IQAC of the college has decided following things to enhance awareness about student support services-

- Librarian has advised to provide more books to poor and needy students through book bank.
- To form a committee for advising administration in all matters of granting scholarships.
- To grant full free ships to physically disable students.
- To provide greater incentives to sports persons participating in national level tournaments.
- To give prizes to the toppers in University exams and sport activities.
- To provide prompt assistance to students requiring bus and train concessions.
- To adjust reading room timings as per the requirements of the students.
- To activate effectively the placement cell of the college and try to contact with local companies, public and corporate sectors for employment of needy students.
- The women empowerment cell/Yuvati manch advised to undertake medical checkup of women students.

5.2 Efforts made by the institution for tracking the progression

- Administration of the college along with IQAC committee requested to HODs of various subjects to guide the students about different alternatives available of the higher education.
- Every department keeps the record of progression of its students who have passed graduation.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2969	631	44	00

(b) No. of students outside the state

00

(c) No. of international students

00

Men	<table border="1"><tr><th>No</th><th>%</th></tr><tr><td>00</td><td>00</td></tr></table>	No	%	00	00	Women	<table border="1"><tr><th>No</th><th>%</th></tr><tr><td>00</td><td>00</td></tr></table>	No	%	00	00
No	%										
00	00										
No	%										
00	00										

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1530	417	170	1819	09	3936	1499	366	141	1594	05	3605

Demand ratio 1/1 Dropout % 5

5.4 De

- In the XIth plan of the UGC, we got special grants for career and counselling, coaching classes for entry into services and coaching classes for remedial coaching for the students from reserve category, minorities and economically poor students. We conducted these classes successfully and benefited several students.
- We have organized special lectures of expert resource persons for the guidance on competitive examination through career and counselling cell.
- Special lectures were arranged of the persons who had succeeded competitive examinations to encourage students.

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No. of students beneficiaries

Not recorded

5.5 No. of students qualified in these examinations

NET	02	SET/SLET	03	GATE	00	CAT	00
IAS/IPS etc	00	State PSC	02	UPSC	00	Others	00

5.6 Details of student counselling and career guidance

- Lecture on carrier guidance.
- Workshop on “opportunities in defence services”.
- MPSC, UPSC exam guidance,
- The guidance for Rural area students on competitive exams,
- Guidance about forth coming National banking exams.
- Counselling about development of soft skills.

No. of students benefitted

Not recorded

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	00

5.8

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- Questionnaire on gender sensitization
- Seminar, group discussion, slide demonstrate, Screening show etc.
- Awareness about social problems like dowry system, cheating on face book, acid attack, Gang rape etc.
- Lectures on gender equity.
- Films screening on wide range of subject “Changes taking place in teen-agers”.
- Lectures on women empowerment, Violence against women, Women’s legal rights.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level
All India inter-University 19

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution (Exemption in admission fees)	00	00
Financial support from government	1818	88,21,580
Financial support from other sources(Earn and Learn scheme of University student	31	1,40,000

welfare dept. Out of this 10% college share)		
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: 00

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: "Bahujan Hitay, Bahujan Sukhay".
Mission: "We at Jalgaon District Maratha Vidya Prasarak Co-operative Samaj's Shri S. S. Patil Arts, Shri Bhausaheb T. T. Salunkhe Commerce and Shri G. R. Pandit Science college Jalgaon are committed to reach out to the poor, deprived and hitherto neglected, to boost their courage and enkindle confidence in them so that they could claim higher education / learning as their legitimate right".

6.2 Does the Institution has a management Information System

Partially
Salary of employees, admissions and account works are done by using MIS, On line admissions have been done through University software.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The curriculum development has been doing by the North Maharashtra University, Jalgaon, through Syllabus framing committees, Board of studies, respective faculties and Academic council after every five years.
- While restructuring syllabus care is taken to follow the guidelines of UGC.

6.3 Following improvement strategy is adopted for the examination and evaluation.

- Semester system is adopted by the University to evaluate student performance at the end of the year.
- The weightage of the course is divided in to internal and external marks. Internal marks are given on continuous assessment like tutorial, attendance, seminar etc.

- Term-end exams are being conducted at the end of semester.
- Inter-disciplinary seating arrangement at the theory examination.
- Adoption of strict measures to curb malpractices in examinations.
- Students allowed going through their answer books after they are duly assessed if anybody has doubt.
- Students are duly assessed and awarded appropriate grade at the end of the academic year.
- Question papers & model answers are discussed in classrooms.

6.3.4 Research and Development

We have constituted research committee in the institution comprising senior faculty members, who are research guides to verify and promote research proposals to the financial agencies. Principal of our college is chairperson of this committee.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- There is special library committee in the college to handle matters regarding purchase of books, internal administration of the library etc.
- Infrastructure development committee looks about the campus beatification as well as infrastructural developments.
- Purchase committee in the college grips the issues regarding purchase of requirement. Expert of each faculty is included in the committee.

6.3.6 Human Resource Management

The Human Resource Management in the college is done as follows.

- The head of the college is the Principal. Teachers and non-teaching staff are working under the guidance of him.
- Registrar and Office superintendent of the college are assigning duties of the non-teaching staff in the Laboratories, College Office, Library and other department.
- Each department has a post of Head of the Department. HOD is looking after and controlling the non-teaching staff those are working under him.
- HOD distributes the work load available in his department among laboratory assistance, laboratory attendents and peons.
- Teaching work-load is distributed by the HOD among the available teaching staff.
- The matters such as account, academic, financial etc are discussed in the Local managing committee of the college and taken the proper decision.

6.3.7 Faculty and Staff recruitment

As far as recruitment is concerned in the college, there is no permanent recruitment made during last year, except only clock hour basis teaching staff.

These recruitment are done as per Maharashtra University act 1994

6.3.8 Industry Interaction / Collaboration

No interaction and collaboration had taken place between industry and college during year 2013-2014.

6.3.9 Admission of Students

There is faculty wise admission committee constituted in the college headed by one senior teacher as a chairperson. Committee member verifies the document of the students and if found eligible, recommends the admission of that student along with necessary documents. Then admission clerk gives the bank challen to the student to deposit admission fees in the bank. After depositing money, admission is confirmed.

6.4 Welfare schemes for

Teaching	01
Non teaching	02
Students	04

6.5 Total corpus fund generated

Rs. 10, 00,000/-

6.6 Whether annual financial audit has been done

Yes No

Annual financial audit is under process and will complete soon.

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	University	YES	IQAC
Administrative	NO	---	YES	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Following efforts are taken by the University for the Exam reforms.
As per guidelines from the UGC from time to time, University adopted annual pattern at the beginning, then annual 80+20 pattern, after that semester system (40+10) pattern which is going on currently.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University has made affiliated colleges to adopt autonomy voluntarily. But none institution has agree to take autonomy.

6.11 Activities and support from the Alumni Association

Every Department in the college has its own Alumni Association. At least there is one meet in a year. Alumni Association is an asset of any college. We have also best alumni. College administration implements any suggestion of alumni for the development of the college.

6.12 Activities and support from the Parent – Teacher Association

Parent-Teacher association exists in the college. We have open access to parents in the college. Parents can visit any time and share anything with the administration or faculty. The suggestions from the parents are appreciated. While seeking admissions in the college, parents meet to the faculty. Parents and teachers meet once in a year.

6.13 I

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- Computer training program was conducted for needed teaching and non-teaching staff in the central computer centre. In this program they become familiar with the use of Internet.
- Special lecture was organized for the non-teaching staff to develop work culture among them.
- Special talk was arranged for the administrative staff on 'Role of Non-teaching staff in the forthcoming NAAC cycle'.

6.14 Initiatives taken by the institution to make the campus eco-friendly

In order to make institution eco-friendly, we have developed two gardens consisting variety of trees and plants. The college campus also has herbal trees like NEEMs. The Neem trees are enormous in size maintaining our campus eco-friendly.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Innovations introduced during the academic year 2013-2014, which have created positive impact on the functioning of the institution are as-

1. The meeting of IQAC committee was taken to decide the action plan.
2. The action plan was divided into subgroup, each staff member belonging to IQAC committee has distributed one subgroup.
3. The co-ordinator of IQAC committee continuously taken the follow up from member of each subgroup.
4. Target of activities was decided to implement of each semester.
During this period certain weaknesses and their reasons was also observed.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

- The action plane decided to implement during academic year 2013-2014 was discussed in the staff meeting at the beginning of year.
- If any, the action plan were called from the staff members.
- Suggestions were added in the current plan.
- Continuous observations were taken during the year.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Celebration of Birth Day of each teaching and non-teaching staff.
- Admissions are given to needy and poor students without compelling for fees.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

NSS unit of our institute is very active they are always handling issues to environmental awareness and protection. Following are the activities implemented last year-

- Tree plantation
- Rain water harvesting
- Collection of garbage during Lord Ganesh festival
- Awareness of cleanliness
- etc.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Our institute is situated at the central place of city.
- Attachment of staff with every student.
- Friendly relationship and co-operative nature among staff.
- Availability of graduation and Post graduation courses.
- Respectful behaviour of staff with girl students and women teachers,
- Equal opportunities to student without barrier caste and religion.

8. P
8. To generate financial resources for the non-grant courses.
 - 9 To seek the opinion from the different stake holders on the new curriculum introduces by the University for various classes.
 10. Preparation of the teaching plan and maintenance of academic diaries.
 11. To make budgetary provision for the purchase and expenditure in the current academic year for the various departments.
 12. To make efforts for the improving attendance of the students.
 13. To prepare the proposals for the financial assistance under different heads from the University Grants Commission of the XIIth five year Plan.
 14. To prepare maximum no of proposals for the organisation of conferences and minor research projects.
 15. To encourage maximum no of teacher for doing research leading to Ph. D.
 16. To encourage teachers to write research papers to read in the conferences.
 17. To suggest of arranging different community work and camps by the NCC/NSS units.
 18. Purchase of books for the different subjects as per new curriculum in the library.
 19. To purchase new equipments and various requirements for the departments.
 20. To grants partly or full free ships for the needy and handicapped students.
 21. To hold prize distribution function for the toppers in the academic, sports and cultural activities.
 22. To arrange different empowerment functions for girl students.
 23. To arrange activities for the career and counselling cell.
 24. To restructure committees for the curricular and co-curricular activities.

Name Dr. Bajirao K. Sonawane

Name Prin. Dr. L. P. Deshmukh

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence

COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
